



Steele County Sheriff's Office
2500 Alexander St SW
Owatonna, MN 55060
507-444-3800

Request for Government Data

Date of Request: _____

Records/Arrest Data:

☐ Inspection ☐ Copies ☐ Both Inspection and Copies

Per MN Statute 13.04 Sub. 3, there is no cost for inspecting data, however the Steele County Sheriff's Office may require you to pay the actual cost of making copies but will not charge you for compiling the requested data or for separating the public from non-public.

☐ Accident Report ☐ Incident Report ☐ CAD Notes ☐ Other

Correction and Detention (Booking) Data:

Specific Data Requested:

Per MN Statute 1385 Sub. 1, As used in this section, "corrections and detention data" means data on individuals created, collected, used or maintained because of their lawful confinement or detainment in state reformatories, prisons and correctional facilities, municipal or county jails, lockups, workhouses, work farms and all other correctional and detention facilities.

☐ Inspection ☐ Copies ☐ Both Inspection and Copies

Please list the name of the individual you are inquiring about:

Name _____
Last First Middle

Date of Birth: _____

Date Range of Requested Data _____

Case/Incident Number _____

Other information: _____



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You are not required to provide contact information. However, if a means to reach you is not provided, we cannot ask any follow-up questions about your request or let you know when your request has been completed. This request will be held for 30 days, and then destroyed if we do not have contact information to follow up, or do not hear back from you.

Person Requesting Data: _____

Address: _____

Email: _____

Telephone: _____

Staff Verification: ☐ Identification ☐ Date of Release or Denial _____

Method of release: ☐ Email with link ☐ DVD with charge ☐ USB with charge